

## Before Leaving Your Current District

There are many things migratory families can do when preparing to leave their current school district. In order to minimize interruption to your child's education, it is important to take the steps listed below. The right column is available for any notes you may want to record.

- Contact the campus registrar or front office staff of your child's school** and inform them that you will be withdrawing your child. Give them as much information as you currently have regarding the move:
  - the date of the planned withdrawal,
  - the city and state you will be moving to, and if known,
  - a forwarding address.
  
- Contact the MEP recruiter, or any other staff member** and provide them with as much information as possible regarding your upcoming move. Examples of helpful information to share include:
  - the name of the school district, city, and state, to which your family is moving
  - any updates to your family's contact information
  - the date your family will be moving to the new district
  - the date your family plans to return to the current district
  - the school district in which your child will graduate
  
- Ask MEP staff or campus office staff for documentation** you can give to your new school, also called "transfer documents".
  
- Ask the MEP staff to provide contact information for the MEP in your new district.**
  - You may also reach out to the Texas Migrant Interstate Program (TMIP) for information on how to contact MEP staff across Texas and in other states as well.

TMIP  
Call (956) 702-6047  
Toll free (800) 292-7006  
[www.psjaisd.us/tmip](http://www.psjaisd.us/tmip)